

Missouri Court of Appeals

Southern District
en banc

July 31, 2020
Effective August 1, 2020

In re: Response to the Coronavirus Disease (COVID-19) Pandemic
Face Masks Required in Court Facilities

ADMINISTRATIVE ORDER

WHEREAS, on May 28, 2020, the Missouri Court of Appeals, Southern District, issued an Administrative Order In re: Response to the Coronavirus Disease (COVID-19) Pandemic, effective May 30, 2020, pursuant to the Supreme Court of Missouri's Order and Operational Directives for easing COVID-19 restrictions on in-person proceedings issued May 4, 2020;

WHEREAS, on July 15, 2020, the southern district issued an Administrative Order In re: Response to the Coronavirus Disease (COVID-19) Pandemic to supplement and amend its Administrative Order of May 28, 2020;

WHEREAS, on July 24, 2020, the Supreme Court of Missouri adopted updated Operational Directives for easing COVID-19 restrictions on in-person proceedings, effective August 1, 2020; and

WHEREAS, in response to the Supreme Court's updated Operational Directives, the chief judge has determined that this court's prior Administrative Orders should be superseded, supplemented, or amended as set forth herein.

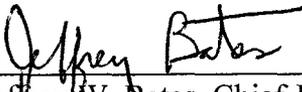
IT IS HEREBY ORDERED that, effective August 1, 2020, and continuing thereafter until further order of the court, face masks covering the nose and mouth are required to be worn throughout the premises of the Missouri Court of Appeals, Southern District, including all public and private spaces, except (1) when an individual is alone in a private office, or (2) where good cause is shown to limit the requirement during a particular court proceeding. The NOTICE of policies adopted by the court's previous administrative orders is hereby amended effective August 1, 2020, to include the above face mask requirement, as attached.

This order supersedes, in whole, the southern district's Administrative Order of July 15, 2020, and supplements and amends the southern district's Administrative Order of May 28, 2020.

Questions may be directed to the office of the clerk of court at 417-895-6811.

IT IS SO ORDERED.

Dated: July 31, 2020



Jeffrey W. Bates, Chief Judge
Missouri Court of Appeals, Southern District



**MISSOURI COURT OF APPEALS
SOUTHERN DISTRICT**

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SPRINGFIELD, MISSOURI 65806

CRAIG A. STREET
CLERK OF COURT

PHONE
417-895-6811

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417-895-6817

NOTICE

The court has adopted the following policies, effective August 1, 2020:

1. **Social Distancing.** All individuals on the premises of the Missouri Court of Appeals, Southern District, shall adhere to social-distancing standards issued by state or local health authorities or, in the absence of state and local standards, the standards or recommendations of the U.S. Centers for Disease Control and Prevention.
2. **Face Masks.** Face masks covering the nose and mouth are required to be worn throughout the premises of the Missouri Court of Appeals, Southern District, including all public and private spaces, except (1) when an individual is alone in a private office, or (2) where good cause is shown to limit the requirement during a particular court proceeding.
3. **Occupancy Limits.** At any given time, the number of people occupying a room or other defined space within the premises of the Missouri Court of Appeals, Southern District, shall not exceed 25 *or* the number that can be present while strictly observing social-distancing standards, whichever is *less*.
4. **Entry Prohibited.** To prevent the spread of COVID-19, individuals meeting the following criteria shall not enter the premises of the Missouri Court of Appeals, Southern District:
 - Individuals who have been diagnosed with COVID-19 or have had contact with someone else diagnosed with COVID-19;
 - Individuals who have been asked to self-quarantine by any doctor, hospital, or health agency;
 - Individuals with unexplained fever, cough, or shortness of breath;
 - Individuals who have traveled to any foreign country within the last 14 days; or
 - Individuals who reside or have had close contact with someone who has traveled to any foreign country within the last 14 days.

Individuals not authorized to enter the premises due to these restrictions should proceed as follows:

- If you are represented by an attorney, please contact your attorney;
- If you are an attorney or a self-represented party scheduled to appear in this court, please contact the office of the clerk of court by calling 417-895-6811;
- If you need information about a case, please consult Case.net or contact the office of the clerk of court by calling 417-895-6811;
- If you are self-represented and need to file with the court, please file by mail, shipping service, facsimile, or email pursuant to southern district Special Rule 21.

These policies will remain in effect until further notice. The court may adopt and implement other policies and safeguards as appropriate to protect the health and safety of the public and court employees. Questions may be directed to the office of the clerk of court at 417-895-6811.