

IN THE SECOND JUDICIAL CIRCUIT OF MISSOURI

**ADMINISTRATIVE ORDER
REGARDING SERVICE OF PROCESS**

WHEREAS, in response to the COVID-19 pandemic, the Missouri Supreme Court adopted policies, procedures, and directives regarding court operations and procedures for the courts of Missouri, and, in accordance therewith, the Presiding Judge of the Second Judicial Circuit, by Administrative Order dated March 25, 2020, suspended personal service of process in civil cases and the service of subpoenas in criminal cases; and

WHEREAS, in accordance with the Supreme Court's authorization and directives regarding the phase up of court operations and procedures, the Presiding Judge of the Second Judicial Circuit has ordered the implementation of Court Operating Phase One, effective July 13, 2020, and, in connection therewith, the restrictions on the service of civil process and subpoenas in criminal case should be eliminated;

NOW, THEREFORE, EFFECTIVE IMMEDIATELY AND CONTINUING UNTIL FURTHER ADMINISTRATIVE ORDER, IT IS HEREBY ORDERED AS FOLLOWS:

1. Personal service of process in all civil matters pending before a judge of the Second Judicial Circuit and all other forms of service of process under Supreme Court Rule 43.01 are allowed.

2. Service of process by the Sheriffs of Adair County, Knox County, and Lewis County on all subpoenas in criminal cases pending before any judge in the Second Judicial Circuit is allowed.

3. Notwithstanding the foregoing, the Sheriff of each county in the Second Judicial Circuit may adopt policies, procedures, and protocols that each may determine, in their sole discretion, to be necessary and appropriate to minimize the risk of infection of COVID-19.

SO ORDERED this 7th day of July, 2020.



Russell E. Steele, Presiding Judge
Second Judicial Circuit