

ADMINISTRATIVE ORDER OF THE PRESIDING JUDGE

June 23, 2020

It is hereby ordered that the previous administrative orders related to the COVID-19 virus in Pettis and Cooper County Circuit Court Divisions related to in-person proceedings are hereby superseded and this new order is entered effective July 1, 2020. In accordance with the Missouri Supreme Court directives, the 18th Judicial Circuit shall move from Phase 2 restrictions to Phase 3 to more normalize court functions. Phase 3 relating to in-person proceedings is effective under the following directives.

- a. Civil Jury trials are suspended until at least fourteen days from the effective date of this order;
- b. In-person court proceedings may resume, including grand Jury and petit jury proceedings that can be conducted with social distancing subject to the Supreme Court's restrictions on jury proceedings;
- c. Hearings by video conferencing are to be utilized if practicable;
- d. Judges are encouraged to allow vulnerable litigants, witnesses, victims, attorneys, and any other individual to participate in any proceeding remotely or may continue or postpone their required presence at the court facility. Vulnerable persons are defined as individuals 65 years of age or older or those that have underlying medical conditions;
- e. Any persons who have symptoms related to COVID-19 are not allowed to participate in any in-person proceeding;
- f. Any court proceeding necessary to protect the constitutional rights of criminal defendants, shall be an exception to these directives; and
- g. All Judges of the various divisions of the Circuit Court, including Municipal divisions, are authorized to conduct in-person hearings subject to the directives here stated and which are in their judgment sufficiently safe for those who participate in those hearings. Judges are to further concern themselves with the rights of litigants to confrontation in any cases pending before them.

June 23, 2020

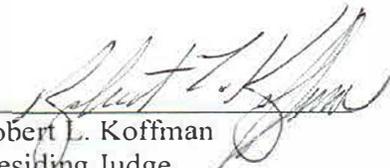

Robert L. Koffman
Presiding Judge
18th Judicial Circuit

EXHIBIT A

Notice to the Supreme Court of Missouri of Higher/Lower Operating Phase

I, Robert L. Koffman, (presiding judge or chief judge) of
18th Judicial Circuit notify the Supreme Court of Missouri that the following will
move to Operating Phase 3 on the 1st day of July, 2020.

Mark all that apply:

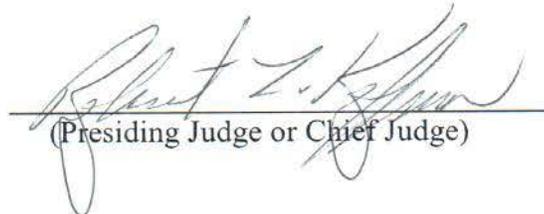
Entire Judicial Circuit/Appellate District; or

County/Countries of _____ within the Circuit;

and/or

Municipal Division(s) of _____ within the Circuit.

Dated: 6/23/2020


(Presiding Judge or Chief Judge)