

ADMINISTRATIVE ORDER – BUTLER COUNTY
ACCESS TO COURT FACILITIES

A.O. #5.18.20

In Re: Admission to court facilities during COVID-19 PHASE I

This Administrative Order shall be effective May 18, 2020, at 8 a.m. and shall remain in place until further order of the Court.

- 1. Individuals involved in court proceedings will be required to check in at the East door of the Butler County Courthouse to be screened for entry.**
- 2. In order to comply with social distancing requirements and occupancy restrictions, the number of persons allowed to enter courtrooms and waiting areas will be substantially limited.**
- 3. Until allowed entry, individuals will be directed to wait outside the courthouse and remain at least six (6) feet from others. Individuals may wait in their vehicles. Each individual will be notified via cell phone or other device, if available, of acceptance for entry.**
- 4. If upon screening an individual is noted to have symptoms associated with COVID-19, entry will not be allowed but his/her presence will be noted and reflected in Casenet.**
- 5. Entry to the courthouse for court proceedings shall be limited to those who are parties to a proceeding. A party may not be accompanied by a person not a party to a case.**
- 6. Once screened and accepted for entry, each individual will be provided a label which must be worn in order to enter a courtroom.**
- 7. Those allowed to enter the courthouse will maintain social/physical distancing requirements at all times. Upon entry, directions will be given as to where to report for further instructions regarding entry to a courtroom.**

IT IS SO ORDERED.

DATED: MAY 15, 2020



MICHAEL M. PRITCHETT
PRESIDING CIRCUIT JUDGE