

**IN THE CIRCUIT COURT OF ATCHISON COUNTY  
STATE OF MISSOURI**

**In Re: COVID-19**

**ADMINISTRATIVE ORDER**

WHEREAS, the Center for Disease Control and Prevention have declared that the outbreak of COVID-19 is a worldwide pandemic, and the Atchison County Court has, accordingly, declared a state of emergency;

WHEREAS, the Missouri Supreme Court has instructed courts in this state to “prepare for potential infection in their community;”

WHEREAS, the Missouri Supreme Court has directed its court to “consider strategies to prevent the spread of respiratory germs into, within, and between facilities;”

IT IS HEREBY ORDERED, effective Tuesday, March 17, 2020, through Friday, April 3, 2020, and may be extended by order of this Court as circumstances may warrant, the following persons shall not enter the Atchison County Courthouse, or any Divisions in Atchison County, Missouri:

- Persons who have traveled to any foreign country within the last 14 days;
- Persons who reside with, or have had close contact with, someone who has traveled to any foreign country within the last 14 days;
- Persons who have been asked to self-quarantine by any doctor, hospital or health agency;
- Persons who have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19; and
- Persons with unexplained fever, cough or shortness of breath.

Anyone attempting to enter in violation of these protocols will be denied entry by a Bailiff. Individuals not authorized to enter the premises because of the restrictions listed above are provided the following contact information to have remote access to the administration of justice: <https://www.courts.mo.gov/casenet>.

Any attorney or party shall promptly notify opposing counsel and the court if they reasonably suspect that a participant in any proceeding authorized by the Court’s Administrative Order may come within any of the above listed categories.

If you have a scheduled appointment, or you are otherwise required to appear at one of the offices or divisions of this courthouse, in Atchison County, Missouri, and you are unable to appear because of the restrictions listed above, you should proceed as follows:

- If you are represented by an attorney, please contact your attorney;

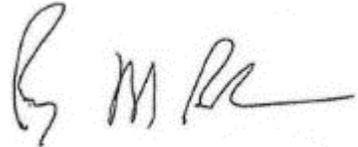
- If you are an attorney scheduled to appear in the Court before a Circuit or Associate Circuit Judge, please contact the Circuit Clerk, directly, at (660) 744-2700, or by email, at [lorie.hall@courts.mo.gov](mailto:lorie.hall@courts.mo.gov).
- If you need information about the status of your case, please consult Case.net, or contact the Circuit Clerk's Office, at (660) 744-2700.
- If you are seeking an Order of Protection, regarding adult/child abuse, please contact (660) 744-2700, from 8:00 a.m. to 4:00 p.m.; after hours, please contact the Atchison County Sheriff's Office, at (660) 744-6271.
- If you are scheduled to meet with a Probation Officer, please contact (660) 582-4799.
- For Atchison County Prosecuting Attorney matters, please contact the Atchison County Prosecuting Attorney, at (660) 744-5440.
- For Atchison County Public Defender matters, please contact the Missouri Public Defender, at (660) 582-3545.
- For Atchison County Sheriff matters, please call (660) 744-6271; if an emergency, please call 911.

These restrictions will remain in place, temporarily, until it is determined to be safe to remove them. People who think they may have been exposed to COVID-19 should contact their healthcare provider immediately.

If you have any questions as to this Administrative Order, please contact the Presiding Judge's Office, at (660) 582-4231.

IT IS SO ORDERED.

March 17, 2020



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Roger Prokes  
Presiding Judge  
Atchison County Circuit Court