

**IN THE CIRCUIT COURT OF ST. LOUIS COUNTY  
STATE OF MISSOURI**

**In Re: COVID-19**

**ADMINISTRATIVE ORDER 14**

**ORDER**

**WHEREAS** the Centers for Disease Control and Prevention have declared that the outbreak of COVID-19 is a worldwide pandemic, and the St. Louis County Executive has, accordingly, declared a state of emergency;

**WHEREAS** the Missouri Supreme Court has instructed courts in this state to “prepare for potential infection in their community”;

**WHEREAS** the Missouri Supreme Court has directed its courts to “consider strategies to prevent the spread of respiratory germs into, within, and between facilities.”

**IT IS HEREBY ORDERED**, that effective Monday, March 16, 2020, until further order of this Court, that the following persons shall not enter the St. Louis County Courthouse, or any of its Divisions in St. Louis County Missouri:

- Persons who have traveled to any foreign county within the last 14 days;
- Persons who reside or have had close contact with someone who has traveled to any foreign country within the last 14 days;
- Persons who have been asked to self-quarantine by any doctor, hospital or health agency;
- Persons who have tested positive, been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19; and
- Persons with fevers, or unexplained coughs or shortness of breath.

Anyone attempting to enter in violation of these protocols will be denied entry and removed from the Courthouse by Court Security.

Any attorney or party shall immediately notify opposing counsel and the court if they reasonably suspect that a participant in any proceeding authorized by this Court’s Administrative Order 13 may come within any of the above listed categories.

If you have a scheduled appointment or you are otherwise required to appear at one of the offices or divisions of this courthouse in St. Louis County Missouri, and you are unable to appear because of the restrictions listed above, you should proceed as follows:

- If you are represented by an attorney, please contact your attorney;
- If you are scheduled to appear in Court before a Circuit Court Judge, an Associate Circuit Court Judge or a Commissioner, please visit the Court’s website at <[www.wp.stlcourtscourts.com](http://www.wp.stlcourtscourts.com)> and then proceed to the Division’s webpage located under “Services > Division Directory” for further information. Each court division may have information about both their upcoming dockets and the rescheduling of those dockets. You can also contact the Division Clerk directly;
- If you need information about the status of your case, please consult Casenet or contact the Circuit Clerk’s Office at 314-615-8029, the Clerk of the Family Court at 314-615-4400, or the Clerk of the Probate Court at 314-615-2629;
- If you are a prospective Juror, please contact the Jury Commissioner at 314-615-2669;
- If you are seeking an Order of Protection regarding adult/child abuse, please contact 314-615-8086;
- If you are scheduled to meet with a Probation Officer, please contact the Saint Louis County Probation Office at 314-615-4770 or the Missouri Probation and Parole Office at 314-340-3801;
- For St. Louis County Prosecuting Attorney matters, please contact the Saint Louis County Prosecuting Attorney at 314-615-2600;
- For St. Louis County Public Defender matters, please contact the Missouri Public Defender at 314-615-4778;
- For St. Louis County Sheriff matters, please call the Sheriff’s main line at 314-615-4724.

For safety reasons, these restrictions will remain in place until further order of this Court. Those individuals who think that they may have been exposed to COVID-19 should contact their healthcare provider immediately.

For the most current information regarding St. Louis County Circuit Court’s coronavirus protocols, please proceed to the Court’s website: <[www.wp.stlcourtscourts.com](http://www.wp.stlcourtscourts.com)>.

If you have any questions as to this Administrative Order, please contact the Clerk of the Court, Joan Gilmer, at 314-615-8029.

**IT IS SO ORDERED.**

March 16, 2020

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Michael D. Burton  
 Presiding Judge  
 Saint Louis County Circuit Court