

**PETITION FOR CHILD CUSTODY
AND SUPPORT
FORMS**

Do not file this page with the court.

PETITION FOR CHILD CUSTODY AND SUPPORT FORMS

(These forms shall be used by a person filing a *Petition for Child Custody and Support*.)

Introduction

These forms are available to you at no cost on the Representing Yourself website. Some courts may provide paper copies of these forms for a fee. Only a lawyer may charge you a fee for preparing these forms. You are required to complete the Litigant Awareness Program on selfrepresent.mo.gov before preparing these forms. Your local court may also have other educational programs available to help you in the preparation of these forms.

General Information about Forms

The forms must be downloaded with Adobe Acrobat Reader or Adobe Acrobat DC to save the information you enter. Adobe Acrobat Reader DC is available for free from the Adobe website. Save the forms before you begin entering information. After you have filled in the forms on your computer, save the information and print the forms to file them with the court.

If you are working on a public computer, **don't save your personal information on the public computer**. Use a USB memory stick or other removable device.

The forms listed below are interactive. If you fill in the forms on your computer, some of the information you enter on one line may automatically transfer to another line. The forms also contain bookmarks that help you to navigate through the forms. In addition, there are "links" embedded in the forms. These links are usually blue and can take you to a related location in the forms or to a related website.

You are the Petitioner. The other parent is the Respondent.

Upon Completion of the Forms

1. You must file the following **original, signed forms with the court**:
 - *Petition for Child Custody and Support*
 - *Statement of Income and Expenses (For use in Child Custody and Support Cases)*
 - *Statement of Property and Debt (For use in Child Custody and Support Cases)*
 - *Parenting Plan, Parts A and B*
 - *Filing Information Sheet*
 - *Family Court Cover Sheet*, if it applies
 - *Certificate of completion of Litigant Awareness Program*
 - *Notice of Hearing*
 - *Judgment for Child Custody and Support*
2. Unless Respondent files *Respondent's Answer to Petition for Child Custody and Support* before being served, you must file a copy of all of the forms listed above with the court. The copies will be used to personally serve Respondent with the forms.
3. If the other parent files *Respondent's Answer to Petition for Child Custody and Support* before being served, you must still provide Respondent or his or her attorney with a copy of all the forms.
4. You should also keep a copy of these forms for your records.
5. You must pay the required filing fee. Check with your local court to determine amounts due.
6. You should check with your local court to see if additional forms are required.

TABLE OF CONTENTS

1. Petition for Child Custody and Support (Form CAFC201)

This is the first form you should complete.

2. Parenting Plan (Form CAFC501)

There are two parts to this form, Part A and Part B. Part A deals with custody issues of the children, and Part B deals with support issues of the children. You must complete both parts of the *Parenting Plan*.

If you have different custody or support arrangements for some of the children, you must complete a separate *Parenting Plan* for each set of children.

If the parents agree on the *Parenting Plan*, you may both sign and file one plan. This *Parenting Plan* can then be introduced into evidence at your hearing for the court to approve.

3. Statement of Income and Expenses (For use in Child Custody and Support Cases) (Form CAFC250)

This form requires you to list income and expenses for both you and the other parent.

4. Statement of Property and Debt (For use in Child Custody and Support Cases) (Form CAFC246)

This form requires you to list your property and debt.

5. Respondent's Answer to Petition for Child Custody and Support (Form CAFC211-R)

Respondent (the other parent) may complete this form in response to your petition. A respondent may file this answer with the court if they do not want to be personally served with your petition. By signing this form, the Respondent is allowing the court to decide your case. The Respondent may also use this form to disagree with your statements on your forms.

6. Filing Information Sheet (Form FI-10)

This form is required by most courts to enter the information about your case into the court's computer system.

7. Notice of Hearing (Form CAFC721)

In Missouri, the circuit court keeps its schedule of hearings, called the docket. Some circuits require a pretrial hearing, case management, or settlement conference before the final hearing. In some circuits, a litigant will not be placed on the docket automatically, but will need to request a hearing to get on the docket. You should check with your local court to determine how your court schedules its docket.

8. Judgment for Child Custody and Support (Form CAFC270)

This is the proposed judgment you will offer to the court. Different courts handle the preparation of the judgment in different ways. In some courts, the judge will direct you to prepare a judgment, and in other courts, the judge will prepare the judgment.